

# Provider Access Policy Statement

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## Brighouse High School

Approved by: Governing Body

Last reviewed on: 25<sup>th</sup> February 2019

Next review due by: March 2020

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### 1. Aims

This policy statement aims to set out our school’s arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

### 3. Student entitlement

All students in years 8 to 13 at Brighthouse High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact the Headteacher :

[e.cresswell@brighthouse.calderdale.sch.uk](mailto:e.cresswell@brighthouse.calderdale.sch.uk)

[r.horsfield@brighthouse.calderdale.sch.uk](mailto:r.horsfield@brighthouse.calderdale.sch.uk)

Telephone: 01484 710408

### 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 7		National Careers & Apprenticeship Week Careers Fair – held at BHS and BBS	Super Learning Days
Year 8		Super Learning Days National Careers & Apprenticeship Week Careers Fair – held at BHS and BBS	
Year 9	Assembly and tutor group opportunities - employability skills Super Learning Day	Key Stage 4 Guided choices evening National Careers & Apprenticeship Week Careers Fair - held at BHS & BBS	
Year 10	Assembly and tutor group opportunities - employability skills	L4L lessons and assemblies on CEIAG National Careers & Apprenticeship Week Careers Fair - held at BHS & BBS	L4L – Preparation for Working Life
Year 11	Assembly on opportunities at 16 L4L lessons and assemblies on CEIAG	Post 16 evenings Post-16 taster sessions Apprenticeships – support with applications National Careers & Apprenticeship Week Careers Fair - held at BHS & BBS	
Year 12	Sixth Form Induction into CEIAG Parents Information evening Higher education (HE) fair Post-18 assembly – apprenticeships Interviews begin for Work Experience	Personal Development Activity – Apprenticeships & University Speakers National Careers & Apprenticeship Week Careers Fair - held at BHS & BBS	Small group sessions: future education, training and employment options Higher Education Week Decisions @18 Conference 1 week Work Experience
Year 13	HE and higher apprenticeship applications	Assembly and small group opportunities - employability skills National Careers & Apprenticeship Week Careers Fair - held at BHS & BBS	

Please speak to our Careers Leader - Head of CEIAG / Careers, Mrs Aitken

[l.aitken@brighthouse.calderdale.sch.uk](mailto:l.aitken@brighthouse.calderdale.sch.uk)

or Careers Administrator Mrs Haigh

[h.haigh@brighthouse.calderdale.sch.uk](mailto:h.haigh@brighthouse.calderdale.sch.uk)

to identify the most suitable opportunity for you.

#### **4.3 Safeguarding**

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

#### **4.5 Premises and facilities**

The school has two careers libraries and providers may request to display materials in these locations. Please make requests via school reception or contact Mrs Aitken direct. There is also a website available to signpost links to material and information.

### **5. Monitoring arrangements**

The school's arrangement for managing the access of education and training providers to students is monitored by the Headteacher. This policy will be reviewed by annually.