

PERSONAL STATEMENT

“YOUR PERSONAL STATEMENT SHOULD BE ABOUT YOU!”

It should be 1 x A4 page in font size 12, Arial font (no more than 4000 characters in length).

The opening paragraph should introduce yourself and then concentrate on your past, present and future aspirations

You can include some or all of the following if applicable:

Information on subjects you are doing and why they interest you

Information on any coursework or projects you have completed

Practical work you have enjoyed

Work experience or voluntary work

Experience that shows you are reliable and responsible

Part time job

Business and Enterprise activities

Community and Charity work

School Committees

Helping out at school events, open days, parents evenings etc.

Duke of Edinburgh Award, ASDAN Award, other clubs and what you gain from these experiences

You should also include your interests and skills such as:

What you like to do in your free time

Sports & Leisure activities

Music instrument(s) you play

Languages you speak

Prizes you have won or positions achieved in your interests

Any other interests applicable that may interest a potential employer